

MultiFamily Main List Input Form

House # _____
 Street Direction _____
 Street Name _____
 Street Suffix _____
 Ave., Cir., Dr., Ext., Ln., Rd., St., Trail
 City _____
 State MS _____
 Zip _____
 County _____

List Price _____
 List Date _____
 Expire Date _____
 Co-op Broker _____
 Other Co-op _____
 Previously Listed Yes No
 Sold in Past 3 Years Yes No
 Exclusive Agency Yes No
 Realtor Ads Yes No

PROPERTY INFO

16th Section Yes No
 Area: H'burg-NE H'burg-NW
 H'burg-SE H'burg-SW
 Columbia Laurel
 Oak Grove Petal
 Purvis Sumrall
 Outlying-NE Outlying-NW
 Outlying-SE Outlying-SW

Property Type: Apartment 3 - 8
 Apartment Complex
 Duplex

Lot Dimensions: _____
 Year Built _____
 # of Units _____
 # of Vacant Units _____

School District _____
 New-Complete Date _____
 # of Buildings _____
 Actual SqFt _____

LOCATION, TAXES & LEGAL

Subdivision: _____
 Zoning: _____

Flood Zone Yes No Partial
 Total Annual Property Tax _____
 Tax Year _____

Legal:
 Section _____
 Range _____
 Block _____

Township _____
 Lot _____

DIRECTIONS AND REMARKS

Public Remarks: _____

Private Remarks: _____

Directions: _____

Detail Input

Income and Expenses:

Annual Gross Income _____
 Net Oper Income _____
 Annual Vacancy Rate _____

Annual Oper Costs _____
 Monthly Insurance _____

Utility Info:

Water _____
 Gas _____

Electric _____
 Sewer _____

Unit Info:

Furnished Units _____

Unfurnished Units _____

Efficiencies: Select up to 10

Units _____
 Approx SqFt _____
 Storm Doors/Doors _____
 One Bath _____
 1.5 Baths _____
 Two Baths _____
 Refrigerator _____
 Range/Oven _____
 Dishwasher _____
 Disposal _____
 Balcony/Patio _____
 Porch _____
 Storage Room _____
 W/D Connection _____
 Fireplace _____
 Microwave _____
 Washer/Dryer _____
 Other - See Remarks _____

1 Bedroom: Select up to 10

Units _____
 Approx SqFt _____
 Storm Doors/Doors _____
 One Bath _____
 1.5 Baths _____
 Two Baths _____
 Refrigerator _____
 Range/Oven _____
 Dishwasher _____
 Disposal _____
 Balcony/Patio _____
 Porch _____
 Storage Room _____
 W/D Connection _____
 Fireplace _____
 Microwave _____
 Washer/Dryer _____
 Other - See Remarks _____

2 Bedroom: Select up to 10

Units _____
 Approx SqFt _____
 Storm Doors/Doors _____
 One Bath _____
 1.5 Baths _____
 Two Baths _____
 Refrigerator _____
 Range/Oven _____
 Dishwasher _____
 Disposal _____
 Balcony/Patio _____
 Porch _____
 Storage Room _____
 W/D Connection _____
 Fireplace _____
 Microwave _____
 Washer/Dryer _____
 Other - See Remarks _____

3 Bedroom: Select up to 10

- # Units _____
- Approx SqFt _____
- Storm Doors/Doors _____
- One Bath
- 1.5 Baths
- Two Baths
- Refrigerator
- Range/Oven
- Dishwasher
- Disposal
- Balcony/Patio
- Porch
- Storage Room
- W/D Connection
- Fireplace
- Microwave
- Washer/Dryer
- Other – See Remarks

4 Bedroom: Select up to 10

- # Units _____
- Approx SqFt _____
- Storm Doors/Doors _____
- One Bath
- 1.5 Baths
- Two Baths
- Refrigerator
- Range/Oven
- Dishwasher
- Disposal
- Balcony/Patio
- Porch
- Storage Room
- W/D Connection
- Fireplace
- Microwave
- Washer/Dryer
- Other – See Remarks

Stories:

- One Story
- 1.5 Stories
- Two Stories
- Split Level
- Tri-Level
- Other – See Remarks

Construction: Select between 1 and 3

- Brick Veneer
- Black Masonry
- Stucco
- Wood Siding
- Masonite Siding
- Aluminum/Vinyl Siding
- Asbestos Siding
- Log
- Other – See Remarks

Floors: Select up to 4

- Carpet
- Ceramic Tile
- Vinyl
- Wood
- Parquet
- Brick
- Scored Concrete
- Other – See Remarks

Heat System: Select up to 3

- Heat Pump
- Central Electric
- Central Gas
- Propane
- Space Heater
- Gas Floor Furnace
- Two Zone
- Three Zone
- Wood Stove
- Fireplace Insert
- None
- Other – See Remarks

Sold Info:

Source of Appraisal _____

Cooling System: Select up to 2

- Heat Pump
- Central Electric
- Central Gas
- Window Unit(s)
- Attic Fan
- Ceiling Fans
- None
- Other – See Remarks

Water: Select up to 2

- Community Water
- City Water
- Well
- None
- Other – See remarks

Sewer: Select up to 2

- Public Sewer
- Private Sewer
- Septic
- Sewer Combo
- None
- Other – See Remarks

Parking per Unit: Select up to 2

- One Space
- Two Spaces
- Three Spaces
- On Street Parking
- Off Street Parking
- Garage
- Carport
- Other – See Remarks

Owner Expenses: Select up to 8

- Electricity
- Gas
- Oil
- Water
- Heating
- Hot Water
- Sewer
- Rubbish Removal
- Cooling
- Cable TV
- Management Fee
- Lawn Care
- Mildew Removal
- Pest Control
- None
- Other – See remarks

Miscellaneous: Select between 1 and 8

- Swimming Pool
- Hot Tub
- Individual Laundry Facility
- Common Laundry Facility
- Coin Laundry
- Paved Street
- Playground
- Clubhouse
- Additional Storage
- Cable TV
- Furnished
- Security System
- Handicap Access
- No Pets
- None
- Other – See Remarks

Showing Instructions: Select between 1 and 4

- Lockbox
- Call Listing Office
- Key at Listing Office
- Restricted Hours
- Restricted Days
- No Sign
- Other – See Remarks

Possession: Select 1

- At Closing
- Covered in Sales Contract
- Other – See Remarks

Documents:

- Seller Disclosure

Publish this listing to all MLS – authorized public web sites: YES _____ NO _____

Residential Room Input

Room Name	Room Level	# of Rooms	Length	Width	Area	Room Remarks
Bath 1						
Bath 2						
Bath 3						
Bedroom 1						
Bedroom 2						
Bedroom 3						
Bedroom 4						
Bonus Room						
Breakfast						
Den						
Dining Room						
Foyer						
Great Room						
Kitchen						
Living Room						
Other Room						
Study/Office						
Utility Room						